

Republic of the Philippines  
 Calamba Water District  
 Lakeview Subd., Halang, Calamba City  
 Tel Nos. (049) 545-1614; (049) 545-2863  
 Tel./ Fax (049) 545-9572  
 E-mail address: cwd\_bac@yahoo.com

**Minutes of the Pre-Bid Conference for the  
 EVENT MANAGEMENT SERVICES AND SUPPLY  
 AND DELIVERY OF PRIZES FOR THE CWD  
 CHRISTMAS PARTY CELEBRATION  
 (SVP) (CWD 53-2018)  
 (ABC Php230,800.00)**

Present were:

ENGR. JOSELITO A. GILLERA	----	BAC Chairman
MS. MERCEDES A. CARREON	----	BAC Member
MS. CARMELA M. ELEPAÑO	----	BAC Member
MS. GONZALA C. MANE	----	BAC Member
ENGR. ELIZALDY O. NOVILLOS	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretary

Absent:

MS. REMEDIOS L. MARFORI	----	BAC Vice Chairman
MR. ALEX ESPIEL	----	CWD Association

End User/s:

1. MR. NOEL CAPULONG	----	Special Events Committee
2. MS. JEWEL PRECILLA	----	Special Events Committee
3. MS. MARIA ANA DE OCAMPO	----	Special Events Committee

Bidder/s

1. MS. EMMA R. DELOS SANTOS	----	CDLS Homestyle Cooking
2. MS. JONA MICA T. CALDERON	----	CDLS Homestyle Cooking

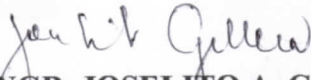
**1. I. BUSINESS MATTERS:**

1. There being a quorum, the Pre-Bid Conference for the **Event Management Services and**

2. **Supply and Delivery of Prizes for the CWD Christmas Party Celebration (SVP) (CWD**
3. **53-2018)** was called to order at exactly 01:18 P.M on November 09, 2018, at the 2<sup>nd</sup> Floor of
4. CWD Warehouse Lakeview Subdivision Halang Calamba City.
5. Ms. C. Elepaño led the Prayer invoking for Divine Guidance.
6. **MEETING PROPER:**
7. The BAC Chairman has mentioned that the ABC for the project is Php230,800.00
8. Upon discussion of the terms of reference, the BAC Chairman has advised that a bid bulletin
9. will be send to the prospective bidder regarding the amendments on the terms of reference
10. particularly on the number's 3 and 4 scope and work deliverables.
11. The body has also agreed that the main course will be beef, pork and chicken.
12. The remaining budget for the main course will be used in decorating the stage.
13. On the other hand, the food tasting is scheduled on November 14, 2018.
14. There being no other matters to be discussed, the Pre-Bid Conference for the **Event**
15. **Management Services and Supply and Delivery of Prizes for the CWD Christmas Party**
16. **Celebration (SVP) (CWD 53-2018)** was adjourned at exactly 02:29 PM.

  
**RONNIE G. SIERVA**  
 BAC Secretary

Noted by:

  
**ENGR. JOSELITO A. GILLERA**  
 BAC Chairman

Cc: OGM \_\_\_\_\_

BOD \_\_\_\_\_