Minutes of the Pre-Bid Conference for the Design and Construction of the Calamba Water District Main Building Multi-Purpose Roof Deck and Roofing with Solar Panel (Bidding) (CWD 20-2020) (ABC Php 4,521,411.91)

Present were:

MR. EDWIN L. CARTAGO ---- BAC Chairman
ENGR. JOSELITO A. GILLERA ---- BAC Vice Chairman
MS. REMEDIOS L. MARFORI ---- BAC Member
MS. MERCEDES A. CARREON ---- BAC Member
MS. MARIA CARMELA M. ELEPAÑO ---- BAC Member
ENGR. ELIZALDY O. NOVILLOS ---- BAC Member
MR. CEFERINO O. LEGASPI ---- TWG Head
MR. RONNIE G. SIERRA ---- BAC Secretary

End User/s:

1. Mr. Emmanuel T. Salvador ---- GSD – Administrative Department

Bidder/s:

1. Engr. Patrick S. Taguilaso ---- UCCUPREAR Const. Corporation

1. BUSINESS MATTERS:

2. There being a quorum, the pre-bid conference for the Design and Construction of the

3. Calamba Water District Main Building Multi-Purpose Roof Deck and Roofing with

4. Solar Panel (Bidding) (CWD 20-2020) started at exactly 09:35am on May 28, 2020, at the

5. 2nd Floor of CWD Warehouse Building, Lakeview Subdivision Halang Calamba City,


2020 minutes. No.31
7. Mr. Edwin Cartago being the Chairman presided the meeting.

8. The prospective bidders listed in the Philgeps documentary request list were mentioned by the Chairman.

10. It was also noted that invitations were sent to the Commission on Audit – Water District Group, Laguna Chamber of Commerce and Industry and Philippine Institute of Civil Engineers to act as observers to the proceedings but no-one attended the meeting.

13. On the other hand, the present prospective bidder was acknowledged by the Chairman. The BAC Officers and Members together with the end user were introduced as well.

15. The Chairman has emphasized that late bids will not be accepted; that one (1) original copy and three (3) copies of the original documents must be submitted; and that a pass/fail criteria is strictly being observed by the BAC.

18. The body was also enlightened that with the new rules under RA 9184, any prospective bidder who wish to attend a prebid conference may do so even without purchasing a copy of the bidding documents yet.

21. Mr. Cartago has also explained that unsigned page of the submitted documents and/or any lacking documentary requirement/s or missing copy are ground for immediate disqualification.

24. It was likewise made clear that any clarifications must be submitted to the BAC in writing within the prescribed allowable time.

26. The Chairman has reiterated that one (1) original and three (3) copies of the original documents must be submitted; that all pages of the submitted documents must be signed by the authorized representative.

29. The post qualification documents under clause 28.2 of the Bid Data Sheet were likewise discussed.
31. The prospective bidder was also reminded to check the validity/expiration of the documents that will be submitted.

32. The mandatory requirements stated under clause 12 of the Instruction to Bidders were mentioned too.

33. Additionally, the body was notified that the prospective bidder shall prepare the Bill of Quantities corresponding to their financial proposal.

34. Furthermore, it was discussed that prospective bidders may get the clear copies of the perspective drawing and roof deck floor plan from the end user.

35. The color of the solar panels on the other hand will be discussed with the end user upon award of the project.

36. Moreover, it was mentioned that condensing units shall be placed at the back of the building and that necessary permits shall be processed and shouldered by the winning bidder.

37. There being no other matters to be discussed, the pre-bid conference for the Design and Construction of the Calamba Water District Main Building Multi-Purpose Roof Deck and Roofing with Solar Panel (Bidding) (CWD 20-2020) was adjourned at exactly 10:20am.

38. I hereby certify to the correctness of the foregoing minutes.

RONNIE G. SIERRA
BAC Secretary

Noted by:

MR. EDWIN L. CARTAGO
BAC Chairman

2020 minutes. No.31